

**KENDRIYA VIDYALAYA 1ST & 2ND SHIFT MUZAFFARNAGAR
COMMITTEES FOR THE YEAR 2023-24**

S.NO	COMMITTEES WITH ITS MAIN TASKS	IN-CHARGE & MEMBERS	DESIGNATION
*		CHAIRPERSON MR. B.P. SINGH	PRINCIPAL
	SUPERVISION	ASSOCIATE,	
		MR. RAJEEV KR. MAHAJAN	VICE PRINCIPAL
1	ACADEMIC COUNCIL & EDUCATION COMMITTEE	MR. RAJEEV KR. MAHAJAN, OVERALL INCHARGE MR. MUKESH KUMAR I/C MR. SATINDER SINGH I/C	VICE PRINCIPAL PGT (COMM.) TGT (SCIENCE)
	1. To convene Subject-committee meetings, regularly.	MEMBERS	
	2. To ensure timely completion of syllabus		
	3. To ensure timely conduct of periodical assessments, tests & exams and evaluation thereof as per CCE as well as CBSE, wherever applicable.	MR. VIKAS SINGHAL MS. KOMAL SEHRAWAT	TGT (MATHS) TGT (MATHS)
	4. To ensure proper teaching in all the classes as per CCE/CBSE/CMP pattern.	MR. VINOD KUMAR MR. JITENDRA KUMAR	TGT (HINDI) PRT
	5. To assist Principal in all Academic related matters.	MR. DASHRATH MEENA	TGT (HINDI)
	6. Assisting in Contract teacher appointment & motivating quality performance.	MS. SWATI ROHILLA	PRT
	7. To Monitor progress of academic courses done/to be done by staff on Diksha app etc.		
2	TIME-TABLE COMMITTEE	MR. TANVEER ALAM I/C MRS. SANTOSH KANNOJIA MS. KOMAL SEHRAWAT I/C	PGT (CHEM) TGT (ENG) TGT (MATHS)
	1. It is the most important task in any educational institute to frame an ideal time-table for effective teaching process	MRS. SHAILLY	TGT (WET)
	2. To keep the time-table ready well in time for starting the academic calendar	MR. SANJEEV KUMAR MRS. ANTU	PRT PRT
	3. To periodically review the time-table in view of transfers/long leave etc.	MS. YOGITA SHARMA	PRT
	4. To ensure that no class is kept without teacher by preparing daily arrangement.	MR. SHABANA	TGT (MATHS)
	5. To cater for staff on leave and vacancy as per KVS norms.	MR. SUNIL KUMAR KATARIA I/C MS. SHALU	PRT PRT
3	ADMISSION COMMITTEE	MR. KAMALKANT I/C MR. KRISHAN GOPAL I/C	PGT (PHY.) LIB.
	1. To check online and issue application forms if required.	MEMBERS	
	2. To receive & check the filled-in forms.	MS. ASMITA MALIK MS. SHABANA MS. SWATI ROHILLA	TGT (SCI.) TGT (MATHS) PRT
	3. To scrutinize received forms and required documents thoroughly.	MR. SANJEEV KUMAR CONCERNED CLASS TEACHER	PRT
	4. To recommend admissions strictly as per KVS guidelines.	MS. ANTU MS. ANKIT MALIK	PRT PRT
	5. To maintain KV TCs as per KVS rules.	CLASS TEACHER OF CLASS IA & IB	
	6. To apprise the Principal every minute details.		
4	EXAMINATION COMMITTEE	MR. SANJAY KUMAR I/C MR. SATINDER SINGH I/C	PGT (MATH) TGT (SCI.)
	1. To plan schedule of all Tests / Exams / Evaluations / Assessments as per KVS Guidelines — To be conducted internally during the academic session as per KVS guidelines.	MEMBERS,	
	2. To Ensure conduct of tests / Exams / Assessment etc. as per CBSE and CCE as and when applicable.	MR. ADESH KUMAR MS. KOMAL SEHRAWAT	PGT (ENGLISH) TGT (MATHS)
	3. Declaration of assessment and evaluation well in time.		
	4. To ensure that Computers located elsewhere except the Dept. of Exam are not used for Exam related work.	MR. VIKAS KUMAR SINGHAL MS. GARIMA	TGT (MATHS) PRT
	5. To ensure that no information of confidential nature is stored on the NET SHARED DRIVE of the Exam Dept. Computer.	MRS. BABITA MS. CHINKI MRS. SARIKA NAMDEV MS. PARUL CHODHARY	PRT PRT PRT PRT

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5	EXAMINATION COMMITTEE (EXTERNAL)	MR. ADESH KUMAR I/C MR. SATINDER SINGH I/C	PGT(ENGLISH) TGT (SCI.)
	1. To plan schedule of all Tests / Exams / Evaluations / Assessments as per KVS Guidelines — To be conducted internally during the academic session as per KVS guidelines.	MEMBERS,	
	2. To Ensure conduct of tests / Exams / Assessment etc. as per CBSE and CCE as and when applicable.	MR. SUNIT KUMAR	PGT(CS)
	3. Declaration of assessment and evaluation well in time.	MRS. ATIYA RIZVI	TGT(MATHS)
	4. To ensure that Computers located elsewhere except the Dept. of Exam are not used for Exam related work.	MR. NOOR MOHAMMAD	PRT
5. To ensure that no information of confidential nature is stored on the NET SHARED DRIVE of the Exam Dept. Computer.			
6	C.C.A.	MR. OMPRAKASH I/C MR. PRAMOD KUMAR I/C	PGT (HINDI) TGT (ENG.)
	1. Planning the activities for the entire year.	MEMBERS,	
	2. To organize and conduct various co-curricular activities.	MRS. BHAWNA SHARMA MS. JYOTI	TGT(HINDI) TGT(ENG.)
	3. To nominate student leaders for various duties and to train them for good performance.	MRS. SANTOSH KANNOJIA MR. SHOBHA RANI	TGT(ENG) TGT(SKT)
	4. To celebrate/observe all important days in a befitting manner.	MS. NIDHI I/C MRS. SHIKHA MS. ANTU MS. PRERNA	PRT TGT(SANS) PRT PRT
	5. To celebrate Annual day.	MS. PARUL CHAUDHARY	PRT
6. To make House Division in a proportionate way.	MR. NOOR MOHAMMAD I/C MS. VANDANA CHANDRA	PRT PRT (M)	
7	AWAKENED CITIZEN PROGRAM COMMITTEE	MRS. SANTOSH KANNOJIA I/C MR. KRISHNA GOPAL I/C MRS. POONAM YADAV MRS. SHIKHA MRS. BHARTI KOLI MR. VINOD KUMAR MR. MANISH KUMAR MRS. POONAM KUMARI MR. PRAMOD KUMAR	TGT(ENGLISH) LIBRARIAN LIBRARIAN TGT(SKT) TGT(AE) TGT(HINDI) TGT(SST) TGT(AE) TGT(ENG.)
8	MAINTENANCE & REPAIR COMMITTEE	MRS. SHAILLY I/C MRS. SUDESH PRAKASH I/C	TGT (WE) TGT (WE)
	1. To identify immediate maintenance needs both Civil & Electrical.	MEMBERS:	
	2. To contact PKD authorities	MR. AVNEET KUMAR	TGT (P&HE)
	3. To make online/letter correspondence /to plan for work to be undertaken by KV from its own resources.	MR. VIKAS KUMAR MR. SUNIL KUMAR KATARIYA	TGT (P&HE) PRT
	4. To obtain necessary quotations strictly as per KVS procedure.		
	5. To obtain necessary approval.		
6. To get work executed.			
9	FURNITURE COMMITTEE	MR. KAILASH KUMAR I/C MR. TUSHAR TYAGI I/C	TGT (SST) PRT
	1. To verify all articles as per Stock register.		
	2. To monitor the use of articles so as to ensure long life.	MEMBERS:	
	3. To recommend condemnation of unserviceable articles.	MR. LOKESH KUMAR MR. VIKAS ARYA	PGT(BIO) PRT
4. To recommend for purchase of necessary articles.			
10	GARDENING/ BEAUTIFICATION COMMITTEE	MS. ASMITA MALIK I/C MR. VIKAS KUMAR I/C MS. JYOTI	TGT (SCIENCE) TGT (P&HE) TGT(ENG.)
	1. To monitor cleanliness and sanitation daily.	MEMBERS;	
	2. Give proper instructions to the sweepers regarding sweeping, mopping, dusting etc.	MR. JITENDRA KUMAR MS. SURABHI MITTAL	PRT PRT
	3. To liaison with other staff for their cooperation in keeping the school clean.	MRS. SHALU	PRT
	4. To arrange decoration on all occasions, by involving talented students.		
11	ECHO CLUB	MR. LOKESH KUMAR I/C MS. ASMITA MALIK MS. SURABHI MITTAL MR. SATINDER SINGH I/C MS. GARIMA	PGT (BIO) TGT (SCIENCE) PRT TGT (SCIENCE) PRT

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12	SCIENCE EXHIBITION/OLYMPIAD COMMITTEE	MR. TANVEER ALAM I/C MR. SATINDER SINGH I/C	PGT(CHEM) TGT (SCIENCE)
	1. To plan & execute All- Level Exhibition/Olympiad well in time, so as to ensure students' participation at Regional & National level Exhibitions	MR. KAMALKANT	PGT(PHYSICS)
	2. To guide talented students in creating novel exhibits	MR. LOKESH KUMAR	PGT(BIO)
	3. To procure & provide necessary materials to students as per KVS rule.	MS. ASMITA MALIK MR. HARIOM AHLAWAT	TGT(SCIENCE) PRT
	4. Arranging escorts for taking utmost care of the students' safety during the Exhibitions. 5. To arrange for escorting the students to the exhibitions.		
13	CULTURAL COMMITTEE	MRS. POONAM KUMARI I/C MRS. BHARTI KOLI I/C	TGT(ART EDU.) TGT(ART EDU.)
	1. The Cultural Committee shall be responsible for all cultural events in Vidyalaya.	MEMBERS;	
	2. To plan and schedule cultural events for the academic year. (Tentative dates to be included in the academic calendar)	MS. VANDANA CHANDRA MS. SURABHI MITTAL MS. NIDHI	PRT (MUSIC) PRT PRT
	3. The Convener of the committee shall conduct a meeting of the committee to discuss and delegate tasks.	MRS. BABITA MS. PARUL CHAUDHARY	PRT PRT
	4. Procedure to organize cultural events :	MRS. SWATI ROHILLA	PRT
	a. To decide the date, time and agenda of the programs.	PRT (MUSIC) SHIFT II	
	b. To inform members of staff and students about the events.		
	c. To arrange the venue and logistics (audio/video system, dais, podium etc).d d. To arrange mementos for guests and gifts/certificates for the participants. The committee shall display on the Notice Board/Website information about festivals to be celebrated.		
14	CMP	MR. JITENDRA KUMAR I/C MS. YOGITA SHARMA MRS. SWATI ROHILLA I/C	PRT PRT PRT
	1.To plan programme for qualitative improvement to primary education.	MEMBERS:	
	2. News letters should be published in time . To plan & design the news letter head quarterly to motivate the studies to write articles.	MS. PRERNA ARORA MS. SURABHI MITTAL MR. VIKAS ARYA MR. TUSHAR TYAGI	PRT PRT PRT PRT
15	DISCIPLINE COMMITTEE	MR. AVNEET KUMAR I/C MR. VIKAS KUMAR I/C	TGT (PH&E) TGT (PH&E)
	1. To plan an effective program for ensuring overall disciplines.	MEMBERS:	
	2. To execute the program by monitoring by daily.	MR. TANVEER ALAM MR. SATINDER SINGH	PGT(CHEM) TGT (SCIENCE)
	3. To liaison with the parents of undisciplined students	MS. PARUL MS. KOMAL SEHRAWAT	PGT(ECO) TGT (MATHS)
	4. To develop a VOLUNTEER- FORCE of students for occasional duties. 5. To ensure discipline in all the programmes conducted in the vidyalaya.	MRS. SWATI RUHELLA MR. SANJEEV KUMAR	PRT PRT
16	SOCIAL SCIENCE COMMITTEE	MR. MANISH KUMAR I/C	TGT(SST)
	1. Identify corporate priorities for social science programme.	MEMBERS;	
	2. Evaluate corporate planning in terms of the scale, scope and consistency of social science work. This would include evaluations of Goal Team social science strategic plans, Program Operating Plans and Program Plans,	MR. KAILASH KUMAR MRS. BHARTI KOLI MR. POONAM KUMARI MRS. MONIKA RANI	TGT(SST) TGT(AE) TGT(AE) TGT (SST)
3. It shall hold regular meetings as per KVS calendar activity or at the call of the Chair. It shall take action on social science recommended topics.	MRS. HEENA YASMIN MS. VANDANA CHANDRA	TGT(SST) PRT (M)	
17	FIRST-AID COMMITTEE	MR. AVNEET KUMAR I/C MR. VIKAS KUMAR I/C	TGT(P&HE) TGT(P&HE)
	1. To provide first-aid in case of emergency on all working days	MEMBERS:	
	2. To plan and procure necessary inputs for first-aid	MS. ANKIT MALIK MS. GARIMA	PRT PRT
	3. To provide training to students in first-aid, so as to have a batch of student-volunteers	STAFF NURSE	

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18	SWACHH VIDYALAYA & CLEANLINESS COMMITTEE	MR. LOKESH KUMAR I/C MR. SATINDER SINGH I/C	PGT(BIO) TGT (SCIENCE)
	1. To monitor cleanliness and sanitation daily.	MEMBERS	
	2. Give proper instructions to the sweepers regarding sweeping, mopping, dusting etc.	MR. MANISH KUMAR MR. HARIOM AHLAWAT	TGT(SST) PRT
	3. To liaison with other staff for their cooperation in keeping the school clean.	MS. JYOTI MS. HEENA YASHMIN	TGT(ENG.) TGT(SST)
	4. To arrange decoration on all occasions, by involving talented students.	MS. CHINKI MS. SURABHI MITTAL	PRT PRT
19	HEALTH CLUB (MEDICAL CHECK-UP) COMMITTEE	MR. AVNEET KUMAR I/C MR. VIKAS KUMAR I/C	TGT(P&HE) TGT(P&HE)
	Medical check-up and follow-up of general health of students.	MEMBERS:	
	Provide and make available safe and clean drinking water for the students;	MR. VIKAS KUMAR STAFF NURSE	TGT(P&HE)
	Make available hygienic sanitation separately for boys and girls;	MRS. CHANCHALA KUMARI	PRT
	Making awareness about nutritional food and/ or drinks to students.	MS. ANKIT MALIK MR. SUNIL KUMAR KATARIA YOGA TEACHER	PRT PRT
20	LIBRARY COMMITTEE	MRS. POONAM YADAV I/C MR. KRISHAN GOPAL I/C	LIB LIB
	1. To popularize book reading habit among students & teachers.	MEMBERS;	
	2. To recommend new books for purchase.		
	3. To ensure library maintenance & attractive display of books.		
	4. To undertake physical stock verification of books as per Accession register, once a year		
	5. To arrange to dispose of the old newspapers, magazines etc., at reasonable price, as per KVS Rules, in the presence of all Committee members	ALL SUBJECT COMMITTEES CONVENORS	
	6. To recommend proposals of condemnation of unserviceable books		
21	VIDYALAYA PATRIKA COMMITTEE	MR. OM PRAKASH I/C MR. DASHRATH MEENA I/C	PGT(HINDI) TGT (HINDI)
	1. Vidyalaya Patrika is the show case of all achievements of the KV. Therefore, utmost care must be taken in bringing out this valuable document.	MEMBERS,	
	2. To plan well in advance for bringing out both Class magazine and Vidyalaya Patrika within the specified time.	MRS. SANTOSH KANNOJIA MR. VIKAS ARYA MR. TUSHAR TYAGI	TGT-(ENG) PRT PRT
	3. To invite contributions from the Students & staff by motivating words for exhibiting their creative talents	MRS. SHIKHA MRS. SHOBHA RANI	TGT (SANS) TGT (SANS)
	4. To review the content of the contributions received and to edit it if necessary to avoid any mistakes	MR. VINOD KUMAR MRS. YOGITA SHARMA	TGT(HINDI) PRT
	5. To invite quotations for printing the magazine	MS. NIDHI	PRT
	6. To seek approval of the same	MR. PRAMOD KUMAR	TGT(ENG.)
	7. To get the printing work done		
	8. To arrange for ceremonious release of the magazine		
9. To arrange for distribution to all.			
22	MATH OLYMPIAD COMMITTEE	MR. SANJAY KUMAR I/C MS. KOMAL SEHRAWAT I/C	PGT (MATHS) TGT (MATHS)
	1. To provide Information related to the Mathematical Olympiad and Training Program.	MEMBERS:	
	2. To ensure that appropriate resources and training materials for the competitions are developed .	MRS. ATIYA RIZVI	TGT(MATH)
	3. To provide assistance to the students regarding the development of appropriate training and resource materials .	MR. VIKAS KUMAR SINGHAL MS. SHABANA	TGT(MATH) TGT(MATH)
	4. To Provide the students with appropriate information for the preparation for competition activities .	MR. NOOR MOHAMMAD	PRT
5. To ensure that participation , prize and other certificates .	MS. PRERNA ARORA	PRT	
23	WEBSITE COMMITTEE	MR. SUNIT KUMAR I/C	PGT (CS)
	1. To periodically review the content on school website .	MEMBERS:	
	2. To assist teachers and students to effectively use Internet for teaching -learning .	MR. PRAMOD KUMAR MR. SANJEEV KUMAR COMPUTER INSTRUCTOR (BOTH SHIFTS)	TGT(ENG.) PRT
	3. To recommend timely upgrades of Hardware & Software.	MR. NOOR MOHAMMAD	PRT
	4. Maintenance of existing stock		
5. Maintenance of Labs.	COMPUTER INSTRUCTOR		

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24	GAMES AND SPORTS COMMITTEE	MR. AVNEET KUMAR 1/C MR. VIKAS KUMAR 1/C	TGT (PH&E) TGT (PH&E)
	1. To plan an effective program as per class time-table for training the students in Games & Sports to execute the program effectively.	MEMBERS:	
	2. To prepare students for Cluster level/Regional level competitions by ensuring proper practice to the selected students.	MRS. POONAM KUMARI	TGT (ART)
	3. Arranging escorts and giving proper instructions to escorts & participants.	MRS. YOGITA SHARMA MS. PRERNA ARORA MRS. SWATI ROHILLA	PRT PRT PRT
	4. Taking No Objection Certificates from parents and appraising them in detail.	MR. JITENDRA KUMAR MRS. CHNACHALA KUMARI	PRT PRT
	5. To plan and organize internal competitions & Sports Day etc.	MS. PARUL CHAUDHARY SPORTS COACH	PRT
	6. Verifying the sufficient stock available for games or not.		
	7. To recommend for Condemnation of all unserviceable articles. 8. Give new requisitions for new articles well in advance		
25	SEXUAL HARASMENT COMMITTEE	MR. RAJEEV KR. MAHAJAN, OVERALL INCHARGE MS. PARUL 1/C MS. KOMAL SEHRAWAT 1/C	VICE PRINCIPAL PGT (ECO) TGT (MATHS)
	1. Maintain the dignity among each and every member of school and develop brother hood feeling.	MEMBERS:	
	2. Ensure protection of child rights.	MRS. ATIYA RIZVI	TGT(MATHS)
	3.To encourage the maximum participation. Guest lecture should be invited time to time . To plan different activities relate AEP.	MRS. SANTOSH KANNOJIA MS. SHABANA	TGT (ENG) TGT (MATHS)
	4.Ensure no corporal punishment is given to any child inside school. 5. Maintain complain register.	MR. JITENDRA KUMAR MRS. SWATI ROHILLA	PRT PRT
26	RECEPTION COMMITTEE	MS. PARUL 1/C MRS. POONAM KUMARI 1/C	PGT (ECO) TGT (ART)
	1. Establish a theme and dress code for the reception desk on the event days .	MEMBERS:	
	2. Welcome guests and transition them wherever required .	MS. SURABHI MITTAL MRS. SHOBHA RANI	PRT TGT(SANS.)
	3.The Committee will look into matters pertaining to the reception of invited guests, dignitaries, resources persons , participants for any function of the Vidyalaya , bouquets , badges , gifts for the same as and when necessary and makes arrangements for the guests or participants .	MRS. SANTOSH KANNOJIA MS. GARIMA MRS. ATIYA RIZVI MRS. YOGITA SHARMA MRS. SHALU	TGT(ENGLISH) PRT TGT(MATHS) PRT PRT
27	EXCURSION COMMITTEE	MR. AVNEET KUMAR 1/C MR. VIKAS KUMAR 1/C	TGT(P&HE) TGT(P&HE)
	1. Establish programs that help students in their academic pursuits .	MEMBERS:	
	2. Organize trips or excursions to institutions or offices related to any activity as per KVS Guidelines .	MR. MUKESH KUMAR MR. SATINDER SINGH	PGT(COMM) TGT(SCIENCE)
	3. Facilitate correspondence with the chosen institution or office /place for approval of the excursion .	MR. VINOD KUMAR MRS. PARUL CHAUDHARY	TGT (HINDI) PRT
	4. Issue activity permits to participating students for their parents' approval. 5. Report to the Principal about the results of the activities .	MRS. YOGITA SHARMA MS. PRERNA ARORA MS. SARIKA NAMDEV	PRT PRT PRT
28	FEE AND VVN COMMITTEE	MR. SUNIT KUMAR 1/C	PGT(CS)
	1. Manage UBI Fee portal.	MEMBERS:	
	2. Verification of UBI Fee portal Quarterly and time to time.	MR. SANJAY KUMAR COMPUTER INSTRUCTOR	PGT(MATH)
3. Maintain CS 54/DCR timely.	MR. VIKAS KUMAR SINGHAL MS. CHINKI MS. SHABANA	TGT(MATHS) PRT TGT(MATHS)	
29	SCOUT &GUIDE/ CUB & BULBUL COMMITTEE	MR. JITENDRA KUMAR 1/C MR. DASHRATH MEENA 1/C	PRT TGT(HINDI)
	1. To plan different activities related to scout and guide . Preparing the students for different levels like dwitiya sopan, tritya sopan,Rajya Purskar,Rastrapati Award and testing camps.	MEMBERS; MR. VINOD KUMAR MRS. SHOBHA RANI	TGT (HINDI) TGT(SANS)
	2. To plan different activities related to Cub and Bulbul . Preparing the students for different levels like dwitiya sopan, tritya sopan, tritya sopan Award and testing camps.	MR. MANISH KUMAR MS. KOMAL SEHRAWAT MR. SANJEEV KUMAR MR. NOOR MOHAMMAD MRS. BABITA MRS. SWATI ROHILLA MS. GARIMA	TGT(SST) TGT (MATHS) PRT PRT PRT PRT PRT

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30	REFRESHMENT ARRANGRMENT COMMITTEE	MRS. ATIYA RIZVI I/C MR. VIKAS KUMAR I/C	TGT(MATHS) TGT(P&HE)
	1. To plan and take up purchase of refreshment procedure for Procurement of material for the vidyalaya as per KVS Norms	MEMBERS	
		MRS. POONAM YADAV	LIB
		MS. NIDHI MR. HARIOM AHLAWAT	PRT PRT
31	REFRESHMENT DISTRIBUTION	MR. OMPRAKASH I/C MR. SATINDER SINGH I/C	PGT(HINDI) TGT(SCIENCE)
	1. Distribution should be in good manner.	MEMBERS:	
		MS. PPRNA ARORA MS. SHALU	PRT PRT
		ALL HOUSE MASTERS	
32	PARENTS TEACHER MEETING (PTM)	MR. RAJEEV KUMAR MAHAJAN I/C HM (BOTH SHIFTS) MR. MUKESH KUMAR I/C	VICE-PRINCIPAL HM PGT(COMMERCE)
	1. Planning the activities for the entire year.	MEMBERS	
	2. Conduct PTM after examination.	ALL CLASS TEACHERS.	
33	ADOLESCENCE EDUCATION PROGRAMME	MRS. SANTOSH KANNOJIA I/C MS. JYOTI I/C	TGT(ENG) TGT(ENG.)
	1. Conduct workshop with the student and maintain register.	MEMBERS	
		MS. ASMITA MALIK MR. PRAMOD KUMAR	TGT(SCL.) TGT(ENG.)
34	DISASTER MANAGEMENT COMMITTEE	MR. MUKESH KUMAR I/C MR. SATINDER SINGH I/C	PGT(COMM) TGT(SCIENCE)
	1. Planning the activities for the entire year.	MEMBERS:	
	2. Conduct workshop with the student.	MRS. MONIKA RANI	TGT(SST)
		MR. MANISH KUMAR MR. AVNEET KUMAR	TGT(SST) TGT(P&HE)
		MR. VIKAS KUMAR SPORT COACH	TGT(P&HE)
35	RAJBHASHA COMMITTEE	MR. OM PRAKASH I/C MR. DASHRATH MEENA I/C	PGT (HINDI) TGT(HINDI)
	1. Maintain RAJBHASHA register.	MEMBERS,	
	2. Submit the report every month.	MR. VINOD KUMAR	TGT (HINDI)
		MRS. SHIKHA MRS. SHOBHA RANI	TGT(SANS) TGT(SANS)
		MRS. POONAM YADAV MR. AMIT KUMAR VERMA MR. P.K TYAGI	LIB SSA JSA
36	SC & ST COMPLAIN COMMITTEE	MR. SUNIT KUMAR I/C MR. DASHRATH MEENA I/C	PGT(CS) TGT(HINDI)
	1. Maintain complain register.	MEMBERS,	
	2. Submit the report to the Principal every month.		
	3. Maintain the dignity among each and every member of school and develop brotherhood feeling.	MR. JITENDRA KUMAR MR. SUNIL KUMAR KATARIA	PRT PRT
37	STANDARD OPERATION PROCEDURE (SOP)	MR. MUKESH KUMAR I/C MR. VIKAS KUMAR I/C	PGT(COMM) TGT(P&HE)
		MEMBERS:	
	1. To ensure safety and security of the students.	MR. AVNEET KUMAR	TGT(P&HE)
	2. To check CCTV cameras properly.	MRS. SHAILLY MRS. SUDESH PRAKASH	TGT(WET) TGT(WET)
	3. prepare duty chart to entrance and exit of the students.	MS. NIDHI	PRT
38	SUBJECT COMMITTEES	MR. RAJEEV KR. MAHAJAN, OVERALL INCHARGE	VICE PRINCIPAL
		HINDI & SANSKRIT-	
	1. Maintain subject committee register timely.	MR. OMPRAKASH I/C MRS. SHOBHA RANI I/C	PGT(HINDI) TGT(SANS)
	2. Conduct subject committees meeting timely.	MRS. SHIKHA	TGT -SANS
		ENGLISH	
		MR. ADESH KUMAR I/C MS. JYOTI	PGT(ENG) TGT(ENG.)
		MATH	
		MR.SANJAY KUMAR I/C MS. KOMAL SEHRAWAT I/C	PGT (MATHS) TGT(MATHS)
		SOCIAL STUDIES	
		MR. MUKESH KUMAR I/C MS. MONIKA RANI I/C MR. MANISH KUMAR	PGT (COMMERCE) TGT(SST) TGT(SST)
		SCIENCE	
	MR. TANVEER ALAM I/C MR. SATINDER SINGH	PGT(CHEM.) TGT(SCIENCE)	

S.NO	COMMITTEES WITH ITS MAIN TASKS	IN-CHARGE & MEMBERS	DESIGNATION
39	QUARTER ALLOTMENT COMMITTEE	MR. KAMALKANT	PGT (PHYSICS)
		MEMBERS,	
		MS. ATIYA RIZVI	TGT (MATHS)
		MR. SATINDER SINGH	TGT (SCI.)
40	QUARTER MAINTENANCE COMMITTEE	MR. VIKAS KUMAR I/C	TGT(PH&E)
		MEMBERS,	
		MS.SHAILLY	TGT (WE)
		MR. SANJEEV KUMAR	PRT
		MRS. SHOBHA RANI	TGT(SANSKRIT)
	MRS. SUDESH PRAKASH	TGT (WE)	

PRINCIPAL